Session - 2023 - 24

बी.ए./ बी.एस-सी./ बी.कॉम./ बी.एच.एस.सी. भाग -एक (आधार पाठ्यक्रम) प्रथम प्रश्नपत्र हिंदी भाषा

कोड....

पूर्णांक 75 क्रेडिट 05

पाठ्यक्रमका उद्देश्य:-

1.हिंदी भाषाके प्रयोजनात्मक स्वरूप का सामान्य ज्ञान प्रदान करना।

- 2.कंप्यूटर में हिंदी भाषा के प्रयोग की आवश्यकता के अनुरूप कंप्यूटर की कार्य प्रणाली की आरंभिक जानकारी से अवगत होने के लिए प्रेरित करना।
- 3.हिंदी व्याकरण की बुनियादी ज्ञान संप्रेषण कौशल तथा भाषायी दक्षता से अवगत कराना। 4.साहित्य और समाज को समझने की दिशा में रुझान उत्पन्न करना।

पाठ्य विषय:-

इकाई 1. (क) पल्लवन, पत्राचार, अनुवाद (ख) एक टोकरी भर मिही: माधवराव सप्रे बड़े आई साहब : प्रेमचंद	अंक 15 18 कालखंड
इकाई 2. (क) संक्षेपण, हिंदी में संक्षिप्तिकरण, हिंदी-अपठित गद्यांश, पारिभाषिक शब्दावली, हिंदी में पदनाम, मुहावरे एवंलोकोक्तियाँ (ख) जागो फिर एक बार: सूर्यकांत त्रिपाठी 'निराला' जनमदिन ('गिट्टी से कहूँगाधन्यवाद' संग्रह से):एकांत श्रीवास्तव	अंक 15 18 कालखंड
इकाई 3. (क) शब्द-शुद्धि, वाक्य-शुद्धि, शब्द-ज्ञान- पर्यायवाची शब्द, विलोम शब्द, अनेकार्थी-शब्द, समश्रुत शब्द, अनेक शब्दों के लिए एक शब्द	अंक 15 18 कालखंड
(ख) भोलाराम का जीव : हरिशंकर परसाई	
जीप पर सवार इल्लियां: शरद जोशी	
काई 4.(क) मानक भाषा का अर्थ, मानक हिंदी भाषाका अर्थ, स्वरूप,	अंक 15

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अंक 15 18 कालखंड

मूल्यांकन योजना:-

प्रत्येक इकाई से एक-एक प्रश्न पूछे जाएंगे। एक प्रश्न के 15 अंक होंगे। प्रत्येक प्रश्न में आंतरिक विकल्प होगा। प्रत्येक प्रश्न के दो भाग 'क' और 'ख' होंगे एवं अंक क्रमश:08 एवं 07 होंगे। प्रश्नपत्र का पूर्णाक75 निर्धारित है।

प्रश्नपत्रकेपूर्णाककादसप्रतिशतअंकआंतरिकमूल्यांकनकेलिएनिर्धारितहै।

पाठ्यक्रम अधिगम परिणाम:-

इस पाठ्यक्रम को पूर्ण करने के पश्चात विद्यार्थी:-

- 1 हिंदी प्रयोजनात्मक तथा कार्यशील भाषा के प्रति सजग होंगे।
- 2. आषा संबंधी संभावित अश्दियों एवं उनके परिष्कारसे परिचित होंगे तथा मानक आषा का व्यवहार करने में सक्षम होंगे।
- 3 विद्यार्थियों के शब्द भंडार में वृद्धि होगी।
- 4.हिंदी साहित्य के पठन-पाठन के प्रति रुचि जागृत होगी एवं सामाजिक महत्व के विविध आयामीं को समझने की १९८८ विकसित होगी।

पाठ्यक्रम निर्माण का औद्यित्यः

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Session-2023-24

UNIT-1 THE MULTI DISCIPLINARY NATURE OF ENVIRONMENTAL STUDIES

Definition, Scope and

Importance Natural Resources:

Renewable and Nonrenewable Resources

- (a) Forest resources: Use and over-exploitation, deforestation, Timber extraction, mining, dams and their effects on forests and tribal people and relevant forest Act.
- (b) Water resources: Use and over-utilization of surface and ground water, floods drought, conflicts over water, dam's benefits and problems and relevant Act.
- (c) Mineral resources: Use and exploitation, environmental effects of extracting and using mineral resources.
- (d) Food resources: World food problems, changes caused by agriculture and overgrazing, effects of modern agriculture, fertilizer-pesticide problems, water logging, salinity.
- (e) Energy resources: Growing energy needs, renewable and non-renewable energy sources, use of alternate energy sources.
- (f) Land resources: Land as a resource, land degradation, man induced landslides soil erosion and desertification.

(12 Lecture)

UNIT-II ECOSYSTEM

(a) Concept, Structure and Function of and ecosystem

- Producers, consumers and decomposers.
- Energy flow in the ecosystem
- Ecological succession
- Food chains, food webs and ecological pyramids.
- Introduction, Types, Characteristics Features, Structure and Function of Forest, Grass, Desert and Aquatic Ecosystem.

(b) Biodiversity and its Conservation

- Introduction Definition: genetic. species and ecosystem diversity
- Bio-geographical classification of India.
- Value of biodiversity: Consumptive use. Productive use, social ethics,
 aesthetic and option values.
- Biodiversity at global, National and local levels.
- India as mega-diversity nation.

- Hot spots of biodiversity.
- Threats to biodiversity: habitat loss, poaching of wildlife, man-wild life conflict.
- Endangered and endemic species of India.
- Conservation of biodiversity: In situ and Ex-situ conservation of biodiversity.

(12 Lecture)

UNIT-III

(a) Causes, effect and control measures of

- Air water, soil, marine, noise, nuclear pollution and Human population.
- Solid waste management: Causes, effects and control measures of urban and industrial wastes.
- Role of an individual in prevention of pollution.
- Disaster Management: floods, earthquake, cyclone and landslides.

(12 Lecture)

(b) Environmental Management

- From Unsustainable to sustainable development.
- Urban problems related to energy.
- Water conservation, rain water harvesting, watershed management.
- Resettlement and rehabilitation of people, its problems and concerns.
- Environmental ethics: Issues and possible solutions.
- Climate change, global warming, acid rain, ozone layer depletion, nuclear accidents and holocaust.
- Wasteland reclamation
- Environment protection Act: Issues involved in enforcement of environmental legislation.
- Role of Information Technology in Environment and Human Health.

UNIT-IV

General background and historical perspective- Historical development and concept of Human Rights, Meaning and definition of Human Rights, Kind and Classification of Human Rights. Protection of Human Rights under the UNO Charter, protection of Human Rights under the Universal Declaration of Human Rights, 1948. Convention on the Elimination of all forms of Discrimination against women. Convention on the Rights of the Child, 1989.

UNIT- V

Impact of Human Rights norms in India, Human Rights under the Constitution of India, Fundamental Rights under the Constitution of India, Directive Principles of State policy under the Constitution of India, Enforcement of Human Rights in India. Protection of Human Rights under the Human Rights Act, 1993- National Human Rights Commission, State Human Rights Commission and Human Rights court in India. Fundamental Duties under the Constitution of India.

Reference/ Books Recommended

- 1. SK Kapoor- Human rights under International Law and Indian Law.
- 2. HO Agrawal- Internation Law and Human Rights
- 3. एस.के. कपूर मानव अधिकार
- 4. जे.एन. पान्डेय भारत का संविधान
- एम.डी. चतुर्वेदी –भारत का संविधान
- 6. J.N.Pandey Constitutional Law of India
- 7. Agarwal K.C. 2001 Environmental Biology, Nidi pub. Ltd. Bikaner
- 8. Bharucha Erach, the Biodiversity of India, Mapin pub. Ltd. Ahmedabad 380013, India, Email: mapin@icenet.net(R)
- 9. Bruinner R.C. 1989, Hazardous Waste Incineration. McGraw Hill Inc. 480p
- 10. Clark R.S. Marine pollution, Clanderson press Oxford (TB)
- 11. Cuningham, W.P.Cooper. T.H.Gorhani, E & Hepworth. M.T,200
- Dr. A.K.- Environmental Chemistry. Wiley Eastern Ltd.
- 13. Down to Earth, Center for Science and Environment (R)
- Gloick, H.P. 1993 Water in crisis. pacific institute for studies in Deve. Environment & Security. Stockholm Eng. Institute. Oxford University, Press. m 473p.
- Hawkins R.E. Encyclopedia of Indian Natural History, Bombay Natural History Society,
 Mumbai (R)

Class Name		B.Com. Part- 1 (CCC-2022)		
Paper Code		Paper 3 CC-2201		
Title of Sub		Financial Accounting		
Objective		The course aims to help learners to acquire conceptual knowledge financial accounting to impart skills for recording various kinds transactions with G.S.T. and to prepare financial statements	on of business	
Max Marks	- 75+25	Min Marks 25+10	·	
Credit Valu	c	5		
		Detailed Syllabus		
Units	-	Content of the syllabus	No. of lectures	
Accounting: An introduction: Development, Definition, Needs, objectives, Branches of Accounting, Basic Accounting principles concept and conventions Accounting standard: National & International Accounting Transaction: Concept of Single and Double entry system, Books of original Records, journal, ledger, sub division of journal cash book (including GST Transaction) and Trial balance		15		
Final Accounts: Manufacturing Accounts, Trading Accounts, Profit Loss Account, Balance Sheet, Adjustment Entries with various provision and reserves. Rectifications of Errors: Classification of errors, location of errors, Rectification of errors, Suspense account, Effect on profit Depreciation accounting; methods of recording depreciation, methods for providing depreciation, Depreciation of different assets; Indian accounting standard and Income Tax,				
Unit- 3	Computerized Accounting System (using any popular accounting software); Creation of Vouchers; recording transactions; preparing reports, cash book, bank book, ledger accounts, trial balance, Profit and loss account, Balance Sheet, Fund Flow statement, Cash Flow Statement, Selecting and shutting a Company, Backup and Restore data of a Company.			

Unit- 4	Accounting for Hire-Purchase Transaction, Journal entries and ledger account in the books of Hire Venders and Hire purchase for large value items including Default and repossession. Consignment: Features, Accounting treatment in the books of the consignor and consignee. Accounting for Inland Branches: Concept of dependent and Independent branches, accounting aspects, debtor's system, stock and debtor's system, branch final accounts system and wholesale basis system. Preparation of consolidated profit and loss accounts and balance sheet with adjustment	15
Unit- 5	Joint Venture: Features, Accounting procedures, Joint Bank account, Records Maintained by Co-venturer of(a) all transactions (b) only his own transactions. (memorandum joint venture account). Partnership Account: Dissolution of a partnership firm, Amalgamation of partnership Firms, Conversion of partnership firm into limited liability Company	15
Cas	se study/Skill based activities/field work/project work etc. (for extra cree	lit)
Learning out come	 Apply the generally accepted accounting principle while recording transforms. G.S.T. and preparing financial statement. Demonstrate accounting process under computerized accounting system. prepare cash book and other account necessary while running a business. Evaluate the importance of depreciation. prepare dissolution and Amalgamation account of partnership firm: 	

Suggested Readings:

- 01. Gupta, R.L. and Radhaswamy. M; Financial Accounting Sultan Chand and Sons, New Delhi.
- 02. Monga J.R. Ahuja Girish and Sehgal Ashok: Financial Accounting; Mayur Paper Back, Noida.
- 03. Shukla M.C. Grewal T.s. and Gupta, S.C.: Advanced Accounts; S. Chand & Co. New Delhi.
- 04. Singh B.K. Financial Accounting; Wisdom Publishing House, Varanasi.
- 05. Shukla S.M.; Financial Accounting; Sahitya Bhawan Publication; Agra.
- 06. Karim & Khanuja; Financial Accounting; SBPDPublishing House; Agra.
- 07. Agrawal & Mangal; Financial Accounting Universal Publication.

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Class Name:	B.Com. Part I (CCC-26	S-COMMERCE-PROPOSED SYLLAI				
Paper Code/P	nper No. Paper - 4 (CC- 2202)					
fitle of Subje		on				
Objectives:	and communication in b	art the learner's skill in reading writing c usiness field especially using electronic r	omprehension media			
dax Marks –	75+25 Min Marks 25+10		HOUTE.			
Credit Value	5 .					
	De	tail Syllabus				
Units	Conter	at of the Syllabus	No. of Lectures			
1	troducing Business Communication	ation: - Definition, Concept and	140. 01 Decimies			
Unit 1 C	ignificance of communication. Basic forms of communications; ommunication Models and Process: Principal of Effective ommunication; Theories of communication; left-Development and Communication Development of Positive personal titlude. SWOT analysis. Communication: Ethics. Business Language.					
Unit 2	orporate communication: For etwork; trapevine; Miscommunication (Baractices in Business communication of estening exercises, Oral. Written an eedback.	mal and Informal communication arriers) and improving communication, ration - Group Discussions. Seminar. Iffective listening, Factor of effective - nd Video session, Audience analysis and	15			
Writing skill - Business letters — Definition, Concepts, Structure, Advantage, Unit 3 Disadvantage, need and kinds of business letter. Essentials of Effective Business letter, Good news and bad New letters, Office memorandum Writing Resume and letter of Job Application.						
Unit 4 P	port, port, port preparation. ral Presentation Principles of esentation, ales resentation, Training Presentation otivate, resentation skill.	a Proposal, Short report and formal of Oral Presentation, Factor effecting on, conducting surveys, Speeches to	15			
Non- Verbal Aspects of communicating, Body Language: K kinesics, Proxemics, Para Language. Unit 5 Interview skills: Appearing in Interviews; Conducting I interview; mock Interview. Modern for ins of Communicating: Fax; E-Mail; video Conferencing; etc. international Communication for globe business.						
Case	tudy/Skill based activities/field	work/project work as applicable (for e	xtra credit)			
carning	1- Know Various forms of Co	mmunication, Communication Barriers.				
Out comes	2- Comprehend a variety of B	usiness Correspondence and respond App	ropriately			
		cal Constructions and Vocabulary to Co				

C	ENTRAL BO	ARD OF STUDIES-COMMERCE-PROPOSED SYLLAI	308			
Class Nar	nc:	B.COM Part-I (CCC-2022)				
Paper Co	de/Paper No:	Paper-5 (CC-2203)				
Title of S	Business Mathematics					
Objectives:		To enable the students to have such minimum ki mathematics as is applicable to business and economic situ	nowledge of ations			
Max mar	ks: 75 + 25	Min. Marks: 25+10				
Credit Va	luc	5	<u> </u>			
		Detail Syllabus				
Unit		Content of Syllabus	No. of Lectures			
Unit- 1	limitations Simple and weighted ave of large number atios, calcustive subtracting the business and Proportion- proportion, Pro	lation of real numbers on basis of ratios, division of lation of real numbers on basis of ratios, adding or ne same number in terms of ratio, practical use of ratio in consolidation. Meaning, Characteristics, Difference in ratio and Problems related to Continuous Proportion, Indices Mix ratio. Meaning and utility, rules related to percentage, number, amination, income expenditure, consumption, mixture, ated to population.	15			
Unit-2 Commission and Brokerage- Meaning, types of business agency, cash and redemption transactions, commission before and after bonus benefits, problems related to the word prior/ duc amount. Discount- Meaning and types, problems related to trading discount, cash discount, sequential discount and equivalent discount rate. Profit and Loss- Cost or purchase price, selling price, profit, loss, gross profit, concept of gross profit, percentage profit loss, purchase and sale price, more than one buyer and seller, dishonesty, adulteration, discount, commission related problems.						
Unit- 3						
Unit- 4	laws and typ Simple and and nomina compound i principal and	and Antilogarithms-Meaning, properties, fundamental res, practical use of logarithm and antilogarithm table Compound interest- Principal, amount, concept of real rate of interest, difference between simple interest and interest, practical problems related to interest, time, rate, d amount. Calculation of interest by third, tenth and tenth amon multiplier method.	15			

km ad thr fre Si eq C	edic mathematics -Brief history of Vedic mathematics in Indian lowledge tradition, methods and practice of quick calculation of dition, multiplication, division, square and square root of numbers rough Vedic mathematics, method of quick verification of answers om Digit Sum. multaneous equations-Meaning, characteristics, methods of solving quations in two variables- Graphical, Substitution, Elimination and ross multiplication.	15
Keywords/Tag	gs: Vedic mathematics, Logarithms, Simultaneous Equations, Ratio kerage, Commission, Average, interest	, Proportion,
	study/Skill based activities/field work/project work etc. (for extra c	redit)
Learning Out comes	 To apply basic terms of integration in solving practical problems fie business. To explain basic methods of business calculus, types and interest account and their basic applications in practice. To solve problems in the areas of business calculus, simple and cominterest account, use of compound interest account, loan and consurts. To discuss effects of various types and methods of interest account. Connect acquired knowledge and skills with practical problems in expractice. 	ld of as of methods of apound ner credit.

Suggested Books

- Dr. Karim & Agrawal, Business Mathematics SBPD Publishing house, Agra(Both Hindi & English medium)
- 2. Magar Dr. Abhilasha Business Mathematics Himalaya publication Mumbai
- 3. Sancheti & Kapoor Business Mathematics Sultan chand and sons New Delhi
- 4. Sharma J.K. Business Mathematics IK International pvt. Ltd. New Delhi
- 5. Kumar Mrityunjay Business Mathematics S. Chand Publishing New Delhi
- 6. Agrawal Dr. Mahesh Business Mathematics Ramprasad and sons Bhopal

Name and Signature of Member

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CEN	TRAL	BOAR	D OF STUDIES-COMMERCE-PROPOSED SYLLAF	ius			
			B.Com - 18 Year (C.C2022)				
Class Nam	l. /Pano	r No.	Paper - 6 CC-2204				
Laber Court			The Court of the Court	The state of the s			
Title of Su			Business Regulatory frame work To provide a brief idea about the framework of Indian bus	iness laws			
Objectives	:	. 25	Min Marks- 25 + 10				
Max Mark		+ 25	5				
Credit Val	ue		Detailed Syllabus				
			The second secon	No. of			
Units			Content of the Syllabus	Lectures			
Unit -1	accept	ance.; ca	ct (1872) -1: Nature of contract classification; offer and apacity of parties to contract, free consent, considerations, fact: Agreement declared void.	15			
Unit-2	Specia Agenc	Legality of object; Agreement declared void. Special contracts; Indemnity & Guarantee, Bailment and pledge; Law of Agency- Meaning, Modes of creating Agency, Types of Agents, Personal Liability of an Agent and Termination of Agency.					
Unit -3	Sale of	e of Goods Act (1930): Definition, Sale & Agreement to body Solods, Conditions & Warranties, Sale by Non-owners, Unpaid Seller, 15					
Unit - 4	technology Act 2000 and cybercrime Act 2012 related to e- Business						
Unit - 5	Introduction of Intellectual property Right Act - Copyright, Talent of Trademark.						
Case stud	ly/Skill	based	activities/field work/project work as applicable (for ext	ra credit)			
	1	To kn	low the students with the basic concept terms & pro	visions of			
3	1	mercan	ntile and business laws. velop well verse in basic provisions regarding legal to	framework			
	Learning 2 T		ing the business world				
out comes	3	Know	ing the rights and liability of every citizen regarding tion act.	consumer			
		protec	non act.				

Suggested Readings: Book

1. Kuchal M.C. Business Law: Vikas publishing house, Delhi. (English Medium)

2. Lapoor N.D.: Business Law; Sultanchand & Sons, New Delhi. (English Medium)

3. Chandha P.R.: Business Law; Galgotia New Delhi. (English Medium)

4. Dr. J.K. Vaishnav; Business Law; Sahitya Bhawan Publication Agra (English Medium)

		Name and Signatur	e of Member
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CENTRAL BOARD OF STUDIES-COMMERCE-PROPOSED SYLLABUS

Class Name	B. Com Part-I (CCC-2022)			
Paper Code/ Paper	Paper – 7 (CC-2205)			
Title of Subject:	Business Environment			
i,	1. To acquaint students with the local and global environment of business.			
Objectives:	2. To acquaint students with the economic, political and technological environment in business			
	3. To acquire in - depth knowledge of govt. policies and legal environment of business.			
Max Marks 75+25 Min Marks 25+10				
Credit Value 5				

Detailed Syllabus

Unit	Content of Syllabus	No. of Lecturers
Unit- l	Business Environment: Type of Environment-internal, external, micro and macro environment. Competitive structure of industry, environmental analysis and strategic management. Managing diversity. Scope of business, characteristics of business. Objectives and the uses of study. Process and limitations of environmental analysis.	15
Unit- 2	Economic Problem of Growth: Inflation Parallel Economy Industrial Sickness Economic Factors of Growth: Foreign Direct Investment (FDI), Foreign Portfolio Investment (FPI), Micro, Small and Medium Enterprises (MAMEs)	15
Unit- 3	International Environment: Trends in World Trade & The Problems of Developing Countries, Foreign Trade & Economic Growth, International Economic Groups: GATT, WTO, UNCTAD, World Bank, IMF, TRIPS, TRIMS Regional Trade Agreements: European Union (EU), ASEAN, SAARC, NAFTA	15
Unit-4	Govt. Policies: Export-Import Policy, Monetary & Fiscal Policy, Privatization, Liberalization, Globalization, Demonetization, Disinvestment, Foreign Exchange Management Act 2000 Industrial Policy, Industrial Licensing (National & State)	15
Unit- 5	Economic Planning: Need, Objective, Strategy, Review of Previous Plan, NITI AAYOG, Gross Domestic Product: Meaning, Characteristics, calculation and impact in employment & productivity with refence to India & Chhattisgarh. Economic Environment in Chhattisgarh: Economic of Chhattisgarh – Its Basic Feature, Population of Chhattisgarh and Its Characteristics, Industry and Industrial Development in Chhattisgarh Mineral & Mineral Based Industry in Chhattisgarh. Agriculture in Chhattisgarh. Forest & Forest Produce in Chhattisgarh. Development of Power in Chhattisgarh, Development of Transport in Chhattisgarh.	15

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Class Name		B.Com.1st Year (CCC-2022)		
Paper Code/ Paper No.		Paper- 8 (CC-2206)		
Title of Subjects:		Business Economics		
Objectives:		The course aims to acquaint the learners with fundamental theories and their impact on pricing, demand, supply, production concepts.	n, and cost	
Max Mark	s 75 +25	Min Marks: 25 + 10		
Credit Val	ue	5		
	1. 7	Detailed Syllabus	N- of	
Units		Content of the Syllabus	No. of Lectures	
Unit-l	limitations, Business Ed Role and Ro Market De Demand, Cl Demand and	on: Micro & Macro Economics Meaning, Scope, Importance and nature, Distinguish between Micro & Macro Economics conomics Meaning, Definition, objective and nature & Scope, esponsibilities of a business Economist. mand Analysis: Meaning of Demand and Determinants of hanges in Demand, Demand Function Law of Demand, Types of d Exceptions of Law of Demand	15	
Unit-2	Demand, La Indifference	Consumer Behaviour and Elasticity of Demand: Utility Analysis of Demand, Law of Diminishing marginal utility & Consumer Surplus, Indifference Curve technique, Price Line or Budget Line, Concept of Elasticity of Demand, Importance, Types, Calculations of different concepts of Elasticity, Methods of measurement of Price Elasticity of Demand		
Unit-3	Production of Stock and Supply, Pro Returns to S	Analysis: Meaning of Supply and Supply function, Concepts d Flow, Determinants of Supply, Law of Supply, Changes in duction Function: a) Law of Variable Proportions b) Law of Scale, Economies and Diseconomies of Scale	15	
Unit-4	Market Morphology and Equilibrium of the Firm and Industry: Meaning, Classification and Types of Market, Market structure formed on the basis of perfect and imperfect competition, Price and output determination under Perfect Competition, Price and Output determination under monopoly, Discrimination Monopoly- Features, Price and Output determination under discriminating Monopoly, Price and Output determination under Monopolistic Competition, Oligopoly		15	
Unit-5	Chhattisgarh Economy- Price Control- Price ceiling and price floor, Study of Chhattisgarh economy, Prospects of economy development, Economic Survey of Chhattisgarh			